HOLBEACH AND EAST ELLOE HOSPITAL TRUST

**JOB DESCRIPTION**

Job Title Care Assistant

Accountable to Manager

Reports to The Nurse in Charge

Job summary The Care Assistant role is to deliver and maintain a high standard of person-centred care to residents

Duties and Responsibilities

1. To attend to the physical and social needs of residents
2. Promote the philosophy of privacy, dignity, independence, choice, rights and fulfilments for all residents within a policy of managed risk taking
3. To be aware of and understand the importance of the Hospital’s procedures and policies
4. To document care as required
5. To undertake such duties as he/she is deemed competent to carry out
6. To attend all in-service training and staff meetings where applicable.

General Requirements:

In addition to the above, there are some general requirements that apply to all jobs in the home

* Take responsibility for the safe guarding of adults, and follow the Trust’s whistle blowing policy as required
* Participation in staff meetings
* Participation in training activities
* Participation in supervisions and appraisals
* Take responsibility for personal development by keeping abreast of developments in the field of caring for the older person

All duties must be carried out to comply with:

* Notification of accidents and other health and safety requirements
* Nationally and locally agreed Codes and Good Practise
* Fire Precautions
* Equal Opportunity Principles and the Trust anti-discriminating policy

Health and Safety

* To be responsible for your own Health and Safety and that of anybody else who may be affected by your acts of omissions

This job description may be subject to amendment in the light of changing service needs.